
HAINES BOROUGH EOC – IC DIRECTIVE

Date: April 6 2020

Directive # 4-5

Fr: Debra Schnabel, IC Commander 

To: EOC Command and General Staff
Al Giddings, Fire Chief
Heath Scott, Police Chief

Re: Covid 19 Response Expenses

All expenses must be approved by the IC Commander or Deputy Commander *prior* to purchase. If you have an expense or need, you must submit your request to your Section Chief, who will submit it to the EOC Commander or Deputy Commander.

All expenditures must be carefully tracked and documented in order for us to get reimbursement. If approved, the requisition will then be given to the Logistics Chief for purchase, and to Finance for tracking.
